



Restaurant, Bar & Banquet Center
304 Ross Street, Pittsburgh, PA, 15219
Phone: 412-471-0141
Fax: 412-471-9808
www.mitchells.tv

"A Pittsburgh Tradition Since 1906"

BANQUET MENU

Mitchell's was established in Pittsburgh in 1906 by Gust Mitchell. For more than 100 years and three generations we have remained in Pittsburgh and have been at our present location since 1977. Living by our motto, "Good Food, Good Service at a Reasonable Price", has enabled us to become the oldest restaurant in Pittsburgh.

Our facility is capable of handling small affairs of 30, sit-down dinners of 130, to fund-raisers of 400 people.

On Saturdays and Sundays both floors can be rented, with a seating capacity of 225.

Our site gives us the flexibility to tailor our facility to fit your needs.

We are experts at detail and we can assure you that your "special event" will truly be special.



SIT-DOWN DINNER MENU

Minimum 30 People

4-Hour Event

All Sit-Down Dinners include:

Soup du jour, Greek or tossed salad, potato or pasta, vegetable, bread & butter, dessert and coffee, tea or decaf.

ENTRÉES – (Select two)

6 oz. Broiled Fillet Mignon, with Mushroom Caps	- 23.95
Roast Prime Rib of Beef au Jus	- 19.95
Maryland Crabcake	- 19.95
Broiled Stuffed Scrod	- 19.95
Veal Parmigiana	- 19.95
Beef Bracciole	- 17.95
Stuffed Pork Chop	- 17.95
Half Roast Chicken	- 17.95
Baked Stuffed Chicken Breast	- 17.95

POTATO or PASTA – (Select one)

Penne Pasta with Feta and Herb-Garlic Sauce
 Baked Potato
 Whole Parsley Potatoes
 Mashed Potatoes
 Rice Pilaf

VEGETABLE – (Select one)

Fresh Broccoli with Buttered Breadcrumbs
 Buttered Corn
 Green Beans Almandine
 Sweet Peas and Mushrooms
 Glazed Carrots
 Zucchini

DESSERT – (Select one)

Vanilla Ice-cream with Chocolate Sauce
 Sherbet
 Chocolate Mousse (add \$1.00 per person)

~~ All Sit-Down Dinners include white or ivory table linens and cloth napkins. ~~

~~ 18% Service charge and 7% sales tax applies. ~~

*Contact Gina to schedule your event.
 412-512-8099 or gina@mitchells.tv*

DINNER BUFFET MENU

Minimum 30 People

4-Hour Event

All Dinner Buffets include:
Greek or tossed salad, bread & butter, dessert and coffee, hot tea or iced tea.

2 Entrées and 2 Side Dishes – 19.95

~~ OR ~~

3 Entrees and 3 Side Dishes – 23.95

ENTRÉES

Greek Stuffed Chicken Breast

Stuffed Chicken Breast

Roast Chicken

Beef Bracciole

Beef Tips Marsala

Fresh Breaded Cod

Lasagna

Stuffed Shells

Meat & Cheese Platter

Virginia Baked Ham

Prime Rib of Beef (add 3.00)

SIDE DISHES

Penne Pasta with Marinara Sauce

Penne Pasta w/ Feta-Herb-Garlic Sauce

Scalloped Potatoes

Mashed Potatoes

Roasted or Oven-Browned Potatoes

Sweet Peas and Mushrooms

Green Beans Almandine

Fresh Broccoli w/ Buttered Breadcrumbs

Buttered Corn

Glazed Carrots

DESSERTS (Select one)

Vanilla Ice-cream w/ Chocolate Sauce

Sherbet

Chocolate Mousse (add \$1.00 per person)

~~ \$35.00 Charge for Beef or Ham Carving Station. ~~

~~Buffets served for one and a half hours. ~~

~~ All Buffet Dinners include white or ivory table linens and paper napkins. ~~

~~ 18% Service charge and 7% sales tax applies. ~~

Contact Gina to schedule your event.
412-512-8099 or gina@mitchells.tv

OFFICE PARTY PACKAGE

Minimum 40 People

3-Hour Event

\$16.00 per Person

2 Drink Tickets per Person

(Draft Beer, Wine, House Liquor, Domestic Bottles)

Assorted Hors D'oeuvres

(Chef's choice, served continuously for one hour.)

Bartender

Drink & Food Sales Taxes Included

Service Charge Included

Available Monday-Thursday Only

Not available in December

Contact Gina to schedule your event.
412-512-8099 or gina@mitchells.tv

HORS D'OEUVRES

HOT

Pan Pierogie	45.00
Pan Nachos w/ Cheese and Ground Beef	32.50

The following items are priced per dozen.*

Mushroom Caps w/ Crab Stuffing	12.75
Bacon-wrapped Scallops	10.75
Grape Leaves w/ Rice Stuffing	9.75
Jalapeño Poppers	9.75
Bite-size Hot Sausage w/ Onions & Peppers	8.75
Buffalo Wings	8.50
Freshly Breaded Provolone Sticks	7.75
Swedish Meatballs	7.75
Italian Meatballs	7.75
Breaded Zucchini	7.00
Breaded Mushrooms	6.75
Breaded Onion Rings	6.50

*For the above items, there is a minimum order of 4 dozen per item chosen. If ordering less than 50 dozen total, you may choose up to 4 different selections. If ordering 51 dozen or more, you may choose up to 6 different selections.

COLD

Shrimp Cocktail	Market Price
Assorted Finger Sandwiches	11.75 per 1 dozen
Pepperoni, Cheese & Vegetable Platter	42.50
Basket of Chips & Pretzels	3.00 per basket

A Good Rule of Thumb – If strictly having a “cocktail” type of party; e.g. for a party of 100, then 100 dozen hors d’oeuvres and two pans or platters is usually a sufficient amount to order. The above pans and platters, served alone, would serve approx. 15 – 20 people.

7% Sales tax and 18% service charge applies to all hors d’oeuvres selections.

BAR PACKAGES

#1 – OPEN BAR

	<u>2 Hour</u>	<u>3 Hour</u>	<u>4 Hour</u>
House Brands	13.00 per person	15.00 per person	18.00 per person
Call Brands	15.00 per person	17.00 per person	20.00 per person

Soft Drinks, 3 Domestic Draft Beers, Non-Alcoholic Beer

Wines: Chardonnay, Cabernet/Shiraz, Merlot, White Zinfandel

Liquors: When the “Call Brands” open bar packages is chosen the liquors will include, J&B Scotch, Jack Daniels Bourbon, Canadian Club Whiskey, Absolut Vodka, Beefeater Gin, Bacardi Rum, Captain Morgan Rum, and Peach Schnapps. When “House Brands” open bar packages is chosen, the house liquors will be served.

No shots permitted – liquor must be mixed
No pitchers of draft beer – by the glass only

18% Service charge applies. (\$50 minimum service charge.)
7% Drink Tax will be added to all Bar Packages

#2 – HOST BAR

Run a tab, which is paid at the end of the event.
Priced per drink – drink prices start at \$3.75
18% Service charge applies. (\$50 minimum service charge)
7% Drink Tax will be added.

#3 – CASH BAR

Each guest pays for their own drinks.
Drink prices start at \$3.75
A \$50 service charge applies if cash sales do not exceed \$300.

#4 – DRINK TICKETS

\$4.00 per ticket – Includes: 1 House Brand Liquor, Draft, Wine, Domestic Bottle or Soft Drink
\$4.50 per ticket – Includes: 1 Call Brand Liquor, Draft, Wine, Imported Bottle or Soft Drink

Once tickets are used, you can continue with cash or host bar.
A \$50 service charge applies if total bar sales do not exceed \$300.

Non-Alcoholic Punch

Made with fresh fruit and topped with sorbet.
\$31.00 per gallon
(Approx. 20 servings)
Minimum order of 2 Gallons

Contact Gina to schedule your event.
412-512-8099 or gina@mitchells.tv

BANQUET POLICIES

- 1) Prices quoted are for a 3-hour event, unless otherwise stated. Additional hours may be available at \$125 per hour. Event coordinators may have access to room one hour before scheduled event.
- 2) For Friday, Saturday & Sunday events there will be a minimum guarantee of \$750.00 ordered from our banquet menu. (Excluding tax and service charge.)
- 3) Servers are provided for all sit-down dinners and dinner buffets. Server(s) will be provided for all other affairs, depending on size of party and amount of food ordered.
- 4) Reservations and Deposits – To make a reservation, we will need the following information:

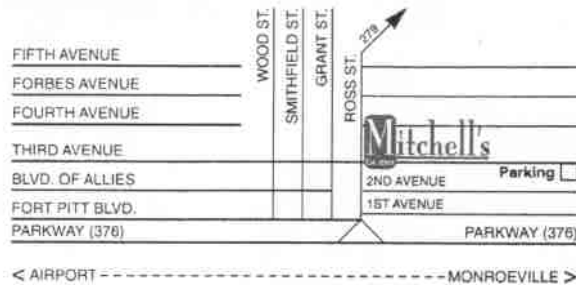
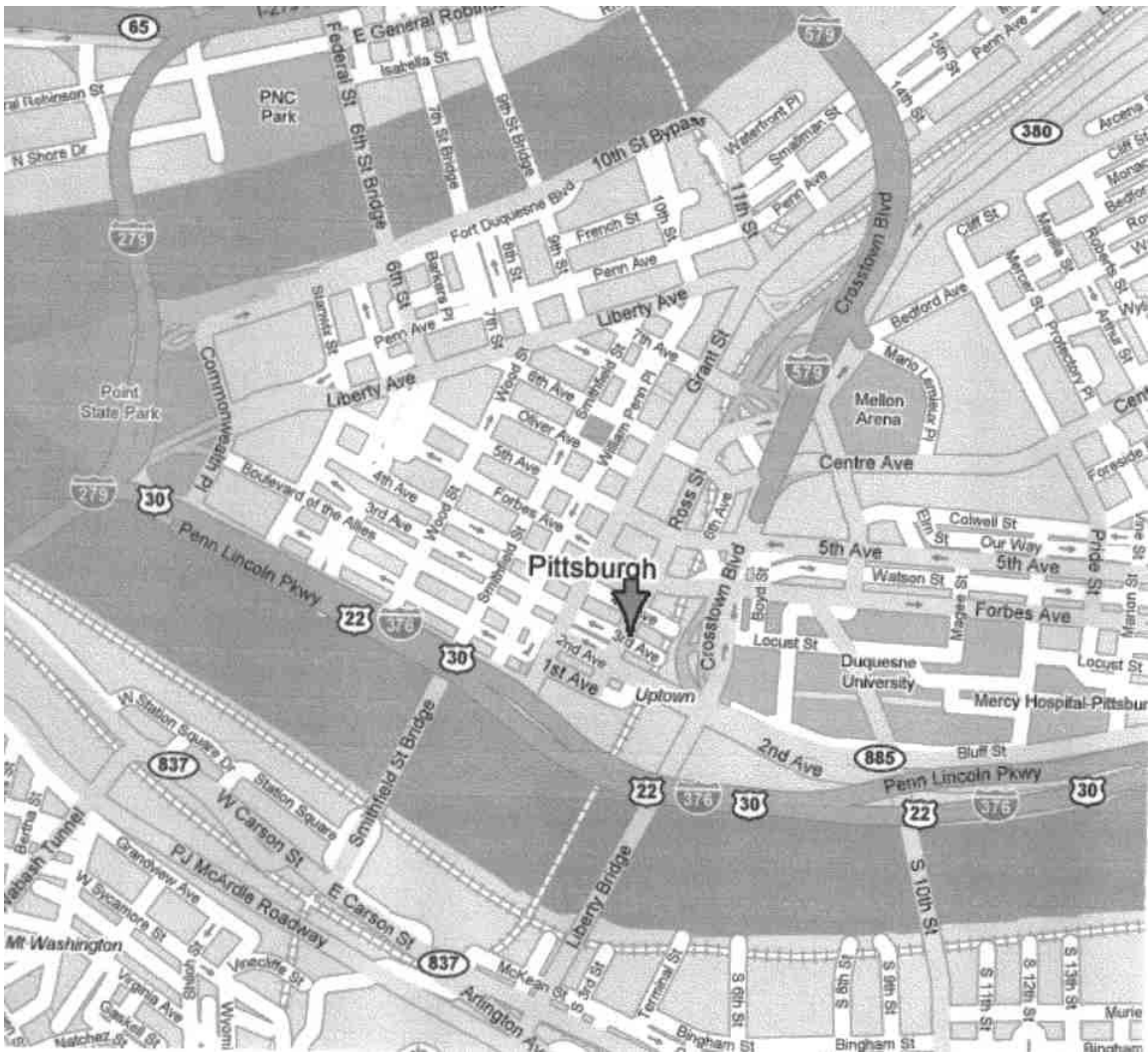
-- Date of event	-- Microphone and/or podium needed
-- Starting time	-- Check-in table needed
-- Expected length of event	-- Are you putting up signs/decorations
-- Minimum number of guests expected	-- Will there be entertainment

All reservations remain tentative and dates cannot be held until a deposit is received. A non-refundable deposit of \$5.00 per person (\$500.00 minimum) is required. You may use a credit card # as a deposit. If you cancel your event, you will not be charged the security deposit if we can rebook the date.

- 5) Menu & Guarantee – We will need your menu selections and number of guests, seven days prior to your event. This will be considered the guaranteed attendance, for which you will be charged. If your attendance exceeds the guarantee, the higher number will be charged. Last-minute additions are happily accommodated, whenever possible.
- 6) Payment – Cash, personal or business checks, and Visa, MasterCard, American Express and Discover are accepted. Full payment must be received 5 days prior to your event. Payment for any additional guests, above the guaranteed number, must be paid the day of the event. Host bar tabs must be paid at the end of the event. A 3% surcharge will be applied to credit card payments.
- 7) A 7% sales tax will be applied to all food prices and a 7 % drink tax will be applied to all bar packages. An 18% service charge will be applied to all prices.
- 8) With the exception of cakes and cookies, all food and beverages must be purchased from Mitchell’s. If you bring in your own cake, plates & silver will be provided. There is a \$20 charge if you wish for us to cut and plate it.
- 9) All prices are guaranteed 3 months prior to event.
- 10) Linens – White or ivory tablecloths and cloth napkins are included only with the “sit-down dinner”. White or ivory tablecloths without cloth napkins are included with the “dinner buffet”; cloth napkins are \$1.00 per person on “dinner buffet”. For any other type of affair there is a \$6.00 per table charge for white or ivory tablecloths and folded cloth napkins, \$2.50 per table for tablecloth without cloth napkins.

ADDITIONAL INFORMATION

- 1) Parking – Excellent weekday rates are available behind The Mitchell Building at William Penn Parking. (Park here the day of your event, walk to work and your car will be waiting for you at the end of the evening.) Discounted weekday afternoon rates are also available and parking is free on weekends.
- 2) Handicapped Accessible – An elevator is available.
- 3) D.J. – We can provide you with names of D.J.s or you are welcome to provide your own at no additional charge from us. (The volume at which the music plays is at the sole discretion of the Management.)
- 4) We will do our best to accommodate any special dietary needs.
- 5) If you have any questions, please contact either Gina Haenel at 412-512-8099, gina@mitchells.tv or Jim Mitchell at 412-471-0141, jim@mitchells.tv



304 Ross Street, Pittsburgh, PA 15219

Is conveniently located:

- ◆ Two blocks from the Grant Street exit of 376 (Parkway)
- ◆ Three blocks from the 6th Street/Mellon Arena exit of 279
- ◆ One block from the PNC Firstside Center, Grant Building, Oxford Center, City-County Building and County Office Building
- ◆ Two blocks from the County Court House

Parking available behind The Mitchell Building at William Penn Parking, 610 Third Ave.

Please address all inquiries to Gina Haenel at 412-512-8099 or Jim Mitchell 412-471-0141
or email: gina@mitchells.tv or jim@mitchells.tv